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Registrations may be faxed, mailed, emailed or delivered in person.
Full payment must be received prior to the first day of class.

CANCELATION POLICY

Classes cancelled by Shalom House, Inc. will be rescheduled, or fully refunded. Cancellations by students received at least 5 business days in advance of the course will receive a full refund. Cancellations received 4 business days or less before the start of the class will be subject to a \$25.00 cancellation fee. Cancellations not received or received less than 24 hours before the start of the class, will not be refunded.

Signature of Agency Contact

DATE

REGISTRATION FORM

Please complete one form per student registration. Duplicate form as needed.

COURSE _____

DATE(S) _____

NAME _____

HOME ADDRESS _____

HOME PHONE NUMBER _____

AGENCY _____

AGENCY ADDRESS _____

PHONE NUMBER _____

FAX NUMBER _____

AGENCY CONTACT PERSON _____

PAYMENT AMOUNT DUE \$ _____

PAYMENT ENCLOSED PLEASE SEND INVOICE

PLEASE MAKE CHECKS PAYABLE TO SHALOM HOUSE, Inc.