

HOMELESS CENTER EMERGENCY SHELTER

Homeless Center Emergency Shelter
123 Maine Street, Suite 1
Portland, ME 04101

Date: 3/16/2023

Re: Prior Homeless Verification for John Doe DOB 12/1/1978

This letter is to verify that John Doe is currently a guest at the Homeless Center Emergency Shelter in Portland. Mr. Doe has been a guest at the shelter on the following dates:

8/18/2019 to 8/21/2019,
10/1/2019 to 1/15/2020,
7/31/2020 to 1/5/2022 (when Mr. Doe was accepted into Transitional Housing)

Thank you in advance for all of your assistance. If you have any questions, or need further information, please give me a call at 207-123-4567, ext 111.

Respectfully,



Paul Macartney
Shelter Intake Coordinator
123 Maine Street
Portland, ME 04101

Letterhead Header and Logo

Homeless Center Emergency Shelter

123 Maine Street, Suite 1
Portland, ME 04101

Date: 5/2/2023

Re: Homeless Verification for John Doe DOB 12/1/1978

This letter is to verify that John Doe is currently a guest at the Homeless Center Emergency Shelter in South Portland.

Mr. Doe has had the following bed nights:

Last 30 days: 30
Last 12 months: 125 bed nights
Last Check-in: 4/13/2023

Here is a list of his previous stays:

8/18/2019 to 8/21/2019,
10/1/2019 to 1/15/2020,
7/31/2020 to 1/5/2022
4/13/2023 to Present

Thank you in advance for all of your assistance. If you have any questions, or need further information, please give me a call at 207-123-4567, ext 111.

Respectfully,



Paul Macartney
Shelter Intake Coordinator
123 Maine Street
Portland, ME 04101

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Homeless Center Emergency Shelter
South Portland Annex
321 South Maine Street
South Portland, ME 04104

Date: 12/2/2023

Re: Homeless Verification for John Doe DOB 12/1/1978

This letter is to verify that John Doe is currently a guest at the Homeless Center Emergency Shelter in South Portland.

Mr. Doe has had the following bed nights:

Last 30 days: 24
Last 12 months: 125 bed nights
Last Check-in: 4/13/2023

Attached, please find an HMIS report of his entries and exits for the last year.

Thank you in advance for all of your assistance. If you have any questions, or need further information, please give me a call at 207-123-4567, ext 111.

Respectfully,



Paul Macartney
Shelter Intake Coordinator
123 Maine Street
Portland, ME 04101

Homeless Center Emergency Shelter
Check-In History - Report

Report Period from March 1, 2023 to December/7/2023

Printed: 12/1/2023

Night Shelter

09/22/2023 Doe, John J
09/23/2023 Doe, John J
09/24/2023 Doe, John J
09/25/2023 Doe, John J
09/26/2023 Doe, John J
09/27/2023 Doe, John J
10/01/2023 Doe, John J
10/02/2023 Doe, John J
10/03/2023 Doe, John J
10/04/2023 Doe, John J
10/05/2023 Doe, John J
10/08/2023 Doe, John J
10/09/2023 Doe, John J
10/10/2023 Doe, John J
10/21/2023 Doe, John J
10/22/2023 Doe, John J
10/23/2023 Doe, John J
10/24/2023 Doe, John J
10/25/2023 Doe, John J
10/26/2023 Doe, John J
10/27/2023 Doe, John J
10/28/2023 Doe, John J
10/29/2023 Doe, John J
10/30/2023 Doe, John J
10/31/2023 Doe, John J
11/10/2023 Doe, John J
10/27/2023 Doe, John J
10/28/2023 Doe, John J
10/29/2023 Doe, John J
10/30/2023 Doe, John J
10/31/2023 Doe, John J
10/28/2023 Doe, John J
10/31/2023 Doe, John J
11/10/2023 Doe, John J
10/27/2023 Doe, John J
10/28/2023 Doe, John J
10/29/2023 Doe, John J
10/30/2023 Doe, John J
10/31/2023 Doe, John J

Night Shelter

11/11/2023 Doe, John J
11/12/2023 Doe, John J
11/13/2023 Doe, John J
11/14/2023 Doe, John J
11/15/2023 Doe, John J
11/16/2023 Doe, John J
11/18/2023 Doe, John J
11/19/2023 Doe, John J
11/20/2023 Doe, John J
11/21/2023 Doe, John J
11/22/2023 Doe, John J
11/26/2023 Doe, John J
11/27/2023 Doe, John J
11/28/2023 Doe, John J
12/03/2023 Doe, John J
12/04/2023 Doe, John J
12/05/2023 Doe, John J
12/06/2023 Doe, John J
12/07/2023 Doe, John J

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The Mother Mary Shelter
145 North Woods Road
Newport, ME

Letter of Verification

Let this letter verify that *John Doe*, is currently residing in our shelter.

The individual came in on *4/1/2023* and (is / was) residing here as of *6/1/23*.

If you have any further questions, please call me at 207-125-4584

Staff Signature



Staff Name:

Tiberius Kirk

Letterhead Header and Logo

Letter of Literal Homelessness

Date: 12/1/2023

Current Guests:

This letters is to verify that Jane Doe has been a guest at the Southern Maine Homeless Shelter from 11/1/2023, to the above referenced date.

Former and Current Guests with past stays:

This letter is to verify that Jane Doe utilized the shelter on the following dates in the past:

10/15/2023 to 10/28/2023
9/29/2023 to 10/10/2023
____ to _____
____ to _____
____ to _____
____ to _____

If you have any further questions, please call me at 207-125-4584

Staff Signature



Staff Name:

Sue Storm